

**Sioux Falls Figure Skating Club Board of Directors Monthly Meeting Minutes
Monday, May 10, 2021 at Scheel's IcePlex & via Zoom**

Members Present: Sarah Hanson, Tom Stengrim, Barb Ebeling, Carl Carlson, Erin Steever, Katie Luggar
Also Present: Beverly Lush, Club Accountant

The meeting was called to order at 7:17 by Hanson.

The agenda was amended to include items brought forward after the draft agenda was sent. Stengrim moved and Steever seconded acceptance of agenda as amended. Motion passed.

Corrections were offered to the draft version of the April minutes by Ebeling. Carlson moved and Stengrim seconded acceptance of the minutes as corrected. Motion passed.

Financial Report: Accountant Beverly Lush reported that the numbers are still strong, and review of statements does not provide any evidence that any program area is spending/costing in a manner that would cause alarm. Expenses have been well controlled. She also provided a report of activity by month which she assembled to provide a broad annual picture and to assist in developing a budget for the 2021-2022 skating year. This budget is to be proposed/reviewed at the June meeting and voted on at the July Board meeting.

Grants Update: The deadline for the community development grants sponsored by US Figure Skating is May 31; Hanson will be submitting the application by that date. Parent member Jennifer Sigette will alert her contact at Sanford Health that SFFSC intends to submit an application by their July deadline; Hanson will be submitting that application as well.

Summer 2021 Registrations: The average ice load for the days offered by SFFSC for freestyle skating (Monday and Thursday evenings) has reached 10.3, meaning the break-even point has been reached and the proposed dates/times can be offered without a loss of revenue. Learn to Skate/Hockey Academy are at exactly break-even and also can be offered without financial loss.

USFSA Competition: Efforts by competition chair Riley Block to secure officials for a test session and competition sponsored by SFFSC in late June have not been successful, due mainly to continued personal discomfort with/uncertainty about COVID-19 restrictions and the scheduling of one competition and one major test session in the region for that weekend. Sufficient judges could potentially be secured, but no available referee was identified. It was the sense of the Board that the likelihood of hosting a successful competition was low. After discussion of options for that ice time, including casting a broader net to secure officials, offering only a test session or hosting another Aspire-style day camp, Luggar moved and Carlson seconded that the ice be relinquished within the 30-day time frame allowed by SCHEELS IcePlex with no event being scheduled. Motion passed.

Spring Show: While some preliminary numbers were available, it was too soon to expect a comprehensive financial report on the 2021 SFFSC Spring Show – Skating through Time (held on May 8). A clearer picture should be available for the June Board meeting.

2021-2022 Registration: Coaches Tasia Hillestad and Sarah Hanson are planning to work on the registration process in the next few weeks, as SFFSC and USFSA memberships expire on June 30. Erin Steever asked to join that conversation.

There was brief discussion of previously identified areas of interest/concern – availability and timing of high and low jumps and spins advanced classes; ongoing practice of skaters chatting at the boards during freestyle ice; a check-in process to assure skaters on the ice have appropriate registrations and payment has been made.

A proposed job description and compensation schedule for a Skating Coordinator position had been forwarded to the Board by Hanson for consideration in advance of the monthly meeting. Discussion of that document ensued. The resulting position description will be posted to appropriate sites through ISI, USFSA, PSA and to Twin Cities (MN) contacts. Compensation and incentives were discussed; these can be revisited if necessary. Stengrim moved and Ebeling seconded the job description and responsibilities be approved and made available according to the proposed timeline:

May 10 – Revise, finalize and approve job description at Board meeting

May 11 – Post position

May 31 – Application period closes

May 31-June 6 – Application scoring

June 7-30 – Interviews by Hiring Committee

July 12 – Hiring Committee recommendation to SFFSC Board

July 13 – Offer extended

August 1 – Start Date

The next Board meeting is scheduled for Monday, June 14 at 7:15 pm at SCHEELS IcePlex. Members of the 2020-2021 and 2021-2022 Boards are to be invited.

*Addition: Due to the change to summer programming, the usual second Monday of the month meeting time is in conflict with freestyle ice. After consultation with Board members, Hanson notified the group (old and new Board members) that the meeting will be **Tuesday, June 15 at 7:15 pm.***

Steever moved and Carlson seconded adjournment. The meeting was adjourned at 9:09 pm.

Respectfully submitted,
Barb Ebeling, SFFSC Secretary